

Forward Plan

April - July 2015

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 4 March 2015



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Internal management; HR & industrial relations; strategic rail; fire control; Emergency Planning; policy co-ordination; Fire & Rescue; Trading Standards; equalities; localities; community cohesion</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat</p>	<p>Adult Social Care</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Business & Customer Services</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's; Property</p>
<p><i>Cabinet Member for Children, Education & Families</i> Councillor Melinda Tilley</p>	<p>Education and Statutory Lead member for Children's Services</p>
<p><i>Cabinet Member for Cultural & Community Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Registration service, library service, Coroner's service; music service; adult learning; cultural services; tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor David Nimmo Smith</p>	<p>Strategic planning with Oxfordshire; minerals strategy; waste management; environment management; transport</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Finance</i> Councillor Lawrie Stratford</p>	<p>Finance</p>
<p><i>Cabinet Member for Public Health & the Voluntary Sector</i> Councillor Hilary Hibbert-Biles</p>	<p>Public Health and voluntary and community sector</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Delegated Powers of the Chief Executive - April 2015

To report on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.3 of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 21 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Sue Whitehead, Principal Committee Officer Tel: (01865) 810262

Ref: 2014/178

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

Provision of HR and Finance Services by Hampshire County Council

To seek approval of the provision of HR and finance services by Hampshire County Council through the Integrated Business Centre.

Decision Maker and Target Date: **Cabinet, 12 May 2015**

Reason for amendment (if any)

Key Decision: Yes - Revenue Expenditure > £500,000

Exempt Information: None

Consultations: All staff in scope for transfer to Hampshire County Council.
Consultation period 22 January until 9 March.

Report By: Chief Finance Officer, Chief Human Resources Officer

Contact: Graham Shaw, Deputy Director for Environment & Economy -
Oxfordshire Customer Services Tel: 07939069084 Ref: 2015/020

NON-KEY DECISIONS

Prosecution Policy for Breaches of Weight Restrictions in Oxfordshire

To seek approval of the prosecution policy relating to the breaches of weight restrictions in Oxfordshire.

Decision Maker and Target Date: **Deputy Leader, 23 March 2015**
Reason for amendment (if any) Decision due date for Deputy Leader changed from 19/01/2015 to 23/03/2015. Reason: Further work required.

Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Fire Officer
Contact: Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791 Ref: 2013/156

Cabinet Business Monitoring Report for Quarter 3

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 21 April 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Policy
Contact: Maggie Scott, Head of Policy Tel: (01865) 816081 Ref: 2014/177

Staffing Report - Quarter 4 - 2014

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 12 May 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Human Resources Officer
Contact: Sue Corrigan, County HR Manager Tel: (01865) 810280 Ref: 2014/192

Equalities - Annual Update

Cabinet are asked to review and approve this report which provides an update on how the council has delivered on the aims of its Equality Policy in 2014/15.

Decision Maker and Target Date: **Cabinet, 12 May 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Policy
Contact: Alison Finnimore, Senior Policy Officer Tel: (01865) 815214
Ref: 2015/005

Cabinet Business Monitoring Report for Quarter 4

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 21 July 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Policy
Contact: Maggie Scott, Head of Policy Tel: (01865) 816081 Ref: 2015/015

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

The Big Plan - Learning Disability Strategy - 2015-2018

To seek approval for the Learning Disability Strategy for 2015-2018.

Decision Maker and Target Date: **Cabinet, 17 March 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 24/02/2015 to 17/03/2015. Reason: To allow time for consultation to be completed.
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Public consultation via the E-Portal. Stakeholder events.
Report By: Deputy Director - Joint Commissioning
Contact: Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
Ref: 2014/156

Care Home Fees 2015

To seek agreement of the outcome of the review of Care Home Fees effective from April 2015.

Decision Maker and Target Date: **Cabinet, 17 March 2015**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Public consultation via OCC web-site. Individual provider meetings.
Report By: Deputy Director - Joint Commissioning
Contact: Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682
Ref: 2014/202

Section 75 Agreement

To seek approval for amendments to the agreement that governs the pooled budget arrangements between health and social care.

Decision Maker and Target Date: **Cabinet, 21 April 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 17/03/2015 to 21/04/2015. Reason: Further work required.
Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000
Exempt Information: None
Consultations: N/A
Report By: Director for Adult Social Services
Contact: Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
Ref: 2015/004

NON-KEY DECISIONS

Home Care Business Case

To seek approval of the Business Case.

Decision Maker and Target Date: **Cabinet, 12 May 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Adult Social Services
Contact: Shaun Bennett, Commercial Services/Market Development Manager
Tel: 07917 211068
Ref: 2015/017

CABINET MEMBER: BUSINESS & CUSTOMER SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES

KEY DECISIONS

Recommendations of the Early Intervention Cabinet Advisory Group (CAG)

To seek approval of the recommendations.

Decision Maker and Target Date: **Cabinet, 16 June 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Lucy Butler, Deputy Director for Children's Social Care & YOS Tel:
(01865) 815165 Ref: 2015/022

NON-KEY DECISIONS

Recommended Sponsor for New Primary School in Banbury at Longford Park

Whether to approve the recommended sponsor to run a new primary school in Banbury.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Expressions of Interest, shortlisting, interviews and presentations

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/109

Proposal to Close West Kidlington Nursery School and Extend the Age Range of West Kidlington Primary School to Effect a "Merger"

Whether to approve the closure of West Kidlington Nursery School in order for it to "merge" with West Kidlington Primary School.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2014/183

Home to School Transport for RAF Benson

To seek approval of the revised arrangements.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Neil Darlington, Admissions & Transport Services Manager Tel: (01865) 815844
Ref: 2015/010

Recommended Preferred Sponsor for the New Primary School at Barton, Oxford

Whether to support the recommended sponsor preferred to run the new primary school in Barton, Oxford.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 20 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Selection process

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2014/184

Contract to Supply Children's Advocacy Services to Private Residential Homes

To seek approval for the Council (VIVA Service) to charge private residential homes for the provision of advocacy services for privately placed young people.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 20 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Nancy Kurisa, Complaints & Information Manager Tel: (01865) 323572
Ref: 2015/021

Support for Children Looked After and Leaving Care into Employment, Education & Training

To note the strategy.

Decision Maker and Target Date: **Cabinet, 12 May 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Children's Services
Contact: Tan Lea, Early Intervention Manager (Central) Tel: (01865) 815902
Ref: 2015/012

Strategic Schools Partnership Model

To seek agreement of the recommendations for the future delivery of school improvement services for Oxfordshire schools.

Decision Maker and Target Date: **Cabinet, 16 June 2015**
Reason for amendment (if any) Decision due date for Cabinet changed from 24/02/2015 to 16/06/2015. Reason: Further work required.
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Children's Services
Contact: Rebecca Matthews, Interim Deputy Director - Education & Early Intervention Tel: (01865) 815125
Ref: 2014/175

Action Plan in Relation to Recent Serious Care Review Overview Report

To note the action plan.

Decision Maker and Target Date: **Cabinet, 16 June 2015**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director for Children's Services
Contact: Hannah Farncombe, Safeguarding Manager Tel: (01865) 815273
Ref: 2015/017

Future Structure of Children, Education & Families

To seek agreement to consultations on the proposed structure.

Decision Maker and Target Date: **Cabinet, 16 June 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Jim Leivers, Director for Children's Services Tel: (01865) 328271

Ref: 2015/023

CABINET MEMBER: CULTURAL & COMMUNITY SERVICES

KEY DECISIONS

Archive Service Forward Plan and Policies for Collections Management & Development; Collection Care & Conservation; and Access

The Archive Service is currently applying for accreditation under The National Archives Accreditation Scheme which is the UK standard for archives. It defines good practice and identifies agreed standards, thereby encouraging development. In order to gain Accreditation, the Service's Forward Plan, and policies for Collections Management & Development; Collection Care & Conservation; and Access must be approved by its governing body. This report seeks that approval.

Decision Maker and Target Date: **Cabinet Member for Cultural & Community Services, 15 June 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Cultural & Community Services changed from 11/05/2015 to 15/06/2015. Reason: Further work required.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Mark Priddey, History Service Manager Tel: (01865) 398205

Ref: 2015/003

NON-KEY DECISIONS

NIL

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

North West Bicester Exemplar Primary School

To seek endorsement on progress to date and to delegate authority to approve the Stage 2 full Business Case and award of the construction contract to the Director for Environment & Economy together with the Chief Finance Officer.

Decision Maker and Target Date: **Cabinet, 17 March 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000

Exempt Information: Yes - Category 3 - commercially sensitive information - Annex

Consultations: N/A

Report By: Director for Environment & Economy

Contact: Adrian Rowlands, Service Manager - Property & Procurement Tel: (01865) 323678 Ref: 2015/011

Bus Service Subsidies Review

To seek decisions on the future provision of subsidised bus services for which subsidy contracts are due to terminate in May 2015 mainly covering routes in the Vale of White Horse and South Oxfordshire areas, but with one or two others elsewhere.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: Yes - Category 3 - commercial sensitive information - Annex 2

Consultations: County Councillors, parish councils, district councillors and other stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Andrew Pau, Strategic Manager - Waste & Transport Tel: (01865) 815867 Ref: 2014/164

Connecting Oxfordshire: Local Transport Plan 2015-2031

To seek approval of the final plan following public consultation.

Decision Maker and Target Date: **Cabinet, 16 June 2015**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Stakeholders and Public
Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning
Contact: John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460
Ref: 2015/006

NON-KEY DECISIONS

Proposed Amendments to Residents Parking Scheme - Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**
Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 19/03/2015. Reason: To allow time for further consultation.
Key Decision: No
Exempt Information: None
Consultations: Key Stakeholders and Local Residents.
Report By: Deputy Director for Environment & Economy - Commercial & Delivery
Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
Ref: 2013/017

Proposed Parking Restrictions - Sandhills Area, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 19/03/2015. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/199

Cutteslowe & Wolvercote Junction Improvements

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 19/03/2015. Reason: To allow time for consultation to be completed.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Paul Durham, Highways & Transport Service Manager Tel: (01865) 815073 Ref: 2014/160

Witney Road, Eynsham - Proposed Zebra Crossing

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Paul Durham, Highways & Transport Service Manager Tel: (01865) 815073 Ref: 2014/194

Proposed Variation of Charges for Residents Permits and On-Street Pay & Display Spaces

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/200

Proposed One-Way Street - Nelson Street, Thame

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 19 March 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/007

Proposed Parking Restrictions - Various Laybys on A40/A418

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 19/03/2015 to 30/04/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/086

Proposed Amendments to Parking Restrictions - Park Road, Faringdon

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 19/03/2015 to 30/04/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/087

Proposed 20mph Speed Limit - High Street, Shrivenham

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 19/03/2015 to 30/04/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/008

Proposed Puffin Crossing - Cumnor Hill

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 19/03/2015 to 30/04/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/115

Proposed Parking Restrictions - Radley

To seek approval to the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 19/03/2015 to 30/04/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/033

Proposed Amendments to Residents Parking Scheme - Henley

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 19/03/2015 to 30/04/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholder and Local Residents.

Report By: Director for Environment & Economy

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/169

Proposed Derestriction - A423 Oxford Bypass, Kennington

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 19/03/2015 to 30/04/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/197

Proposed Puffin Crossing (Revised Location) - A417 Standford in the Vale

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 30/04/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/186

Proposed Right Turn Bans - New Access B4493 Didcot Road, Harwell

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/02/2015 to 30/04/2015. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/198

Proposed Parking Restrictions in Vicinity of Bicester Town Station

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2014/201

Proposed Disabled Parking Places - Various Locations Throughout the County

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 30 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304 Ref: 2015/009

CABINET MEMBER: FINANCE

KEY DECISIONS

NIL

NON-KEY DECISIONS

2014/15 Financial Monitoring & Business Strategy Delivery Report - February 2015

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 21 April 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Ref: 2014/176

Provisional 2014/15 Revenue and Capital Outturn

To consider the 2014/15 outturn report and agree the treatment of any budget under or overspends.

Decision Maker and Target Date: **Cabinet, 16 June 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981 Ref: 2015/001

2015/16 Financial Monitoring & Business Strategy Delivery Report - May 2015

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 21 July 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Kathy Wilcox, Chief Accountant Tel: (01865) 323981 Ref: 2015/013

Treasury Management 2014/15 Outturn

To review Treasury Management activity in 2014/15 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 21 July 2015**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Finance Officer

Contact: Lewis Gosling, Financial Manager (Trainee) - Treasury Management
Tel: (01865) 323988 Ref: 2015/014

CABINET MEMBER: PUBLIC HEALTH & THE VOLUNTARY SECTOR

KEY DECISIONS

Public Health Annual Report

The Director of Public Health for Oxfordshire will present his Annual report for 2014/15.

Decision Maker and Target Date: **Cabinet, 21 July 2015**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director of Public Health

Contact: Alan Rouse, Business & Planning Manager Tel: (01865) 328603

Ref: 2015/019

NON-KEY DECISIONS

NIL

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. March 2014 items included for ease of reference.

Cabinet - 17 March 2015

- **The Big Plan - Learning Disability Strategy - 2015-2018** 2014/156
Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
- **Care Home Fees 2015** 2014/202
Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682
- **North West Bicester Exemplar Primary School** 2015/011
Adrian Rowlands, Service Manager - Property & Procurement Tel: (01865) 323678

Cabinet - 21 April 2015

- **Delegated Powers of the Chief Executive - April 2015** 2014/178
Sue Whitehead, Principal Committee Officer Tel: (01865) 810262
- **Cabinet Business Monitoring Report for Quarter 3** 2014/177
Maggie Scott, Head of Policy Tel: (01865) 816081
- **Section 75 Agreement** 2015/004
Benedict Leigh, Strategic Commissioner - Adults Tel: (01865) 323577
- **2014/15 Financial Monitoring & Business Strategy Delivery Report - February 2015** 2014/176
Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Cabinet - 12 May 2015

- **Provision of HR and Finance Services by Hampshire County Council** 2015/020
Graham Shaw, Deputy Director for Environment & Economy - Oxfordshire Customer Services Tel: 07939069084
- **Staffing Report - Quarter 4 - 2014** 2014/192
Sue Corrigan, County HR Manager Tel: (01865) 810280

The Forward Plan

- **Equalities - Annual Update** 2015/005
Alison Finnimore, Senior Policy Officer Tel: (01865) 815214
- **Home Care Business Case** 2015/017
Shaun Bennett, Commercial Services/Market Development Manager Tel: 07917 211068
- **Support for Children Looked After and Leaving Care into Employment, Education & Training** 2015/012
Tan Lea, Early Intervention Manager (Central) Tel: (01865) 815902

Cabinet - 16 June 2015

- **Recommendations of the Early Intervention Cabinet Advisory Group (CAG)** 2015/022
Lucy Butler, Deputy Director for Children's Social Care & YOS Tel: (01865) 815165
- **Strategic Schools Partnership Model** 2014/175
Rebecca Matthews, Interim Deputy Director - Education & Early Intervention Tel: (01865) 815125
- **Action Plan in Relation to Recent Serious Care Review Overview Report** 2015/017
Hannah Farncombe, Safeguarding Manager Tel: (01865) 815273
- **Future Structure of Children, Education & Families** 2015/023
Jim Leivers, Director for Children's Services Tel: (01865) 328271
- **Connecting Oxfordshire: Local Transport Plan 2015-2031** 2015/006
John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460
- **Provisional 2014/15 Revenue and Capital Outturn** 2015/001
Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Cabinet - 21 July 2015

- **Cabinet Business Monitoring Report for Quarter 4** 2015/015
Maggie Scott, Head of Policy Tel: (01865) 816081
- **2015/16 Financial Monitoring & Business Strategy Delivery Report - May 2015** 2015/013
Kathy Wilcox, Chief Accountant Tel: (01865) 323981
- **Treasury Management 2014/15 Outturn** 2015/014
Lewis Gosling, Financial Manager (Trainee) - Treasury Management Tel: (01865) 323988

The Forward Plan

- **Public Health Annual Report** 2015/019
Alan Rouse, Business & Planning Manager Tel: (01865) 328603

Deputy Leader - 23 March 2015

- **Prosecution Policy for Breaches of Weight Restrictions in Oxfordshire** 2013/156
*Richard Webb, Trading Standards & Community Safety Manager
Tel: (01865) 815791*

Cabinet Member for Children, Education & Families - 9 March 2015

- **Recommended Sponsor for New Primary School in Banbury at Longford Park** 2014/109
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Proposal to Close West Kidlington Nursery School and Extend the Age Range of West Kidlington Primary School to Effect a "Merger"** 2014/183
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Home to School Transport for RAF Benson** 2015/010
Neil Darlington, Admissions & Transport Services Manager Tel: (01865) 815844

Cabinet Member for Children, Education & Families - 20 April 2015

- **Recommended Preferred Sponsor for the New Primary School at Barton, Oxford** 2014/184
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Contract to Supply Children's Advocacy Services to Private Residential Homes** 2015/021
Nancy Kurisa, Complaints & Information Manager Tel: (01865) 323572

Cabinet Member for Cultural & Community Services - 15 June 2015

- **Archive Service Forward Plan and Policies for Collections Management & Development; Collection Care & Conservation; and Access** 2015/003
Mark Priddey, History Service Manager Tel: (01865) 398205

Cabinet Member for Environment - 19 March 2015

- **Bus Service Subsidies Review** 2014/164
Andrew Pau, Strategic Manager - Waste & Transport Tel: (01865) 815867
- **Proposed Amendments to Residents Parking Scheme - Abingdon** 2013/017
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Parking Restrictions - Sandhills Area, Oxford** 2014/199
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Cuttleslowe & Wolvercote Junction Improvements** 2014/160
Paul Durham, Highways & Transport Service Manager Tel: (01865) 815073
- **Witney Road, Eynsham - Proposed Zebra Crossing** 2014/194
Paul Durham, Highways & Transport Service Manager Tel: (01865) 815073
- **Proposed Variation of Charges for Residents Permits and On-Street Pay & Display Spaces** 2014/200
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed One-Way Street - Nelson Street, Thame** 2015/007
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304

Cabinet Member for Environment - 30 April 2015

- **Proposed Parking Restrictions - Various Laybys on A40/A418** 2014/086
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Amendments to Parking Restrictions - Park Road, Faringdon** 2014/087
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed 20mph Speed Limit - High Street, Shrivenham** 2015/008
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304

The Forward Plan

- **Proposed Puffin Crossing - Cumnor Hill** 2014/115
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Parking Restrictions - Radley** 2014/033
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Amendments to Residents Parking Scheme - Henley** 2014/169
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Derestriction - A423 Oxford Bypass, Kennington** 2014/197
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Puffin Crossing (Revised Location) - A417 Standford in the Vale** 2014/186
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Right Turn Bans - New Access B4493 Didcot Road, Harwell** 2015/198
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Parking Restrictions in Vicinity of Bicester Town Station** 2014/201
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304
- **Proposed Disabled Parking Places - Various Locations Throughout the County** 2015/009
Owen Jenkins, Highways, Transport & Waste Service Manager Tel: (01865) 323304



Forward Plan April - July 2015

Notice of an Additional Item for the Cabinet Member for Adult Social Care Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Adult Social Care on 21 April 2015 is not in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet Member for Adult Social Care on 21 April 2015 so that the services can be contracted in a timely manner providing an additional source of income to the Council.

Cabinet Member for Adult Social Care, 21 April 2015

Oxfordshire Employment Service Contracts with Other Local Authorities and Agencies

To seek approval for Oxfordshire Employment Service to enter into contracts with other local authorities and agencies.

Decision Maker and Target Date: **Cabinet Member for Adult Social Care, 21 April 2015**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Adult Social Care

Contact: Karen McIndoe, Operations Manager (Independent Living Service)
Tel: (01865) 354951 Ref: 2015/026

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

20 March 2015